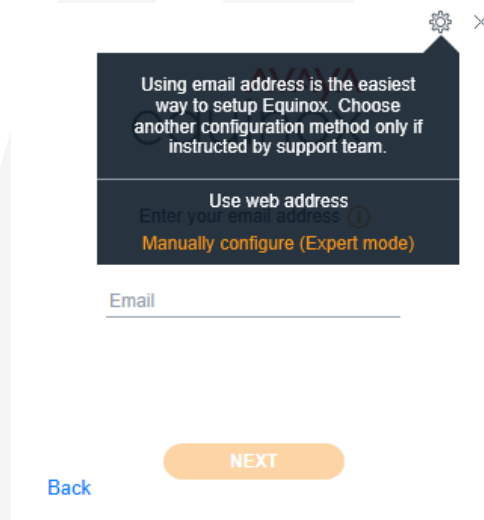


## Avaya Equinox Initial Setup

After you install the Avaya Equinox application on any OS, launch it and select configure my account.



Use the cog at the top to select Use web address instead of using the default email option.





Enter in the web address given to you by an Agility engineer then select next.

**AVAYA**  
equinox™

Enter Web Address

URL //ipo.agilitycg.com/46xxsettings.txt

Back NEXT

Enter in your extension and password then select next.

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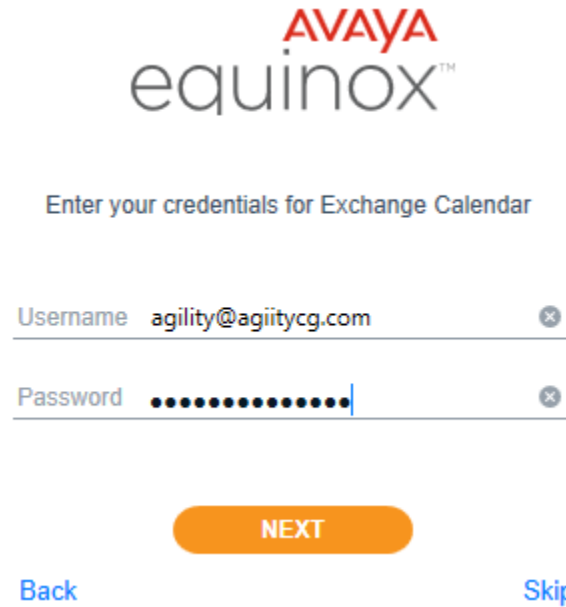
Enter your Phone details

Extension 8900

Password ●●●●●●

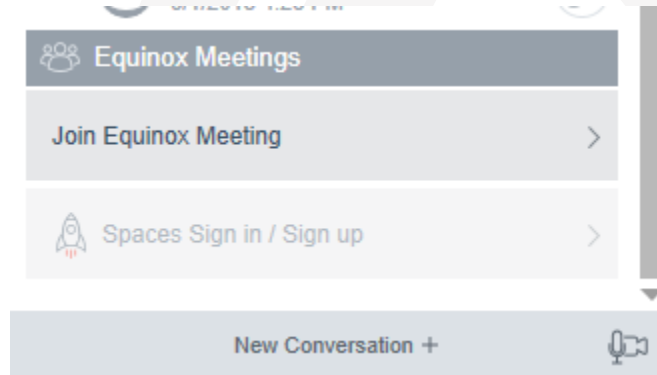
Back NEXT Skip

Enter in your email credentials and then select next.



The screenshot shows the Avaya Equinox login interface. At the top, the Avaya Equinox logo is displayed. Below it, the text "Enter your credentials for Exchange Calendar" is shown. There are two input fields: "Username" with the value "agility@agilitycg.com" and "Password" with masked characters. Below the fields are three buttons: "Back", "NEXT" (highlighted in orange), and "Skip".

You are now logged into the client but must do one further login to use instant messaging. In the client under Equinox Meetings, select Spaces Sign in / Sign up.




Enter in the same email address that is configured on the IP Office for your voicemail to email and go through the rest of the account setup.





## AVAYA

Access everything from one account

Please enter your work email address or phone number so we can connect you with your team.

or sign in with

You are now ready to use Avaya Equinox

